

# ESTIMATE

Estimate: #452  
Date: 17 November 2016



**Write It Right**  
12 Oneway Street  
1012 AB Amsterdam  
Phone 020 – 300 4000

**Customer:**  
Amsterdam Marketing  
PO Box 3331  
1001 AC Amsterdam  
020 – 702 6100

## PROJECT DESCRIPTION

Please find below the details of my estimate for writing a report of the "I amsterdam" CEO session on 3 February 2017 in Amsterdam. Project dates: 3 to 15 February 2017

DESCRIPTION	HOURS	PRICE PER HOUR	TOTAL
Preparation	2	€ 85	€ 170.00
Presence at NH City Centre Amsterdam	4	€ 85	€ 340.00
Travel costs	-	-	€ 58.50
Travel time	2	€ 42.50	€ 85.00
Writing draft version 1500-2000 words, in English	8	€ 85	€ 680.00
Processing feedback, rewriting	2	€ 85	€ 170.00
SUBTOTAL			€ 1503.50
21% VAT			€ 315.74
TOTAL ESTIMATED			€ 1819.24

A translation into Dutch can also be provided (about 4 hours work).

Delivery of draft version on 10 February 2017. Delivery of final version (and translation if needed) on 15 February 2017.

Invoicing will be on the basis of the actual number of hours worked, which can be either higher or lower than those stated above.

Please let me know at your earliest convenience whether this estimate is sufficient for us to do business.

If you have any questions concerning this estimate, please contact Co Pywriter on 020 – 300 4000 or [co@writeitright.nl](mailto:co@writeitright.nl)